March 4, 1947

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CHIEF EDITOR

CHIEF, EDIFORIAL DIVISION CHIEF, PINLD DIVISION CHIEF, SERVICE DIVISION ADMINISTRATIVE OFFICER

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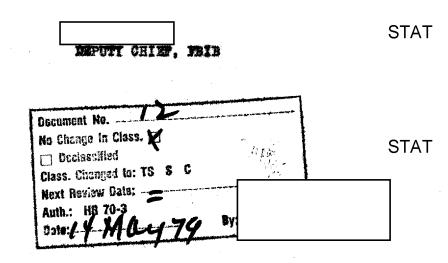
DEFUTY CHIEF, FRIB

SUBJECT:

USE OF CIG STATIONERY

IT HAS COME TO THE ATTENTION OF HIGHER HEADQUARTERS THAT PERSONNEL WITHIN CIG HAVE BEEN USING OFFICIAL CIG STATIONERY FOR PERSONAL CORRESPONDENCE.

DIVISION CHIEFS WILL INFORM ALL PERSONNEL WITHIN THEIR DIVISION THAT UNDER NO CIRCUMSTANCES WILL OFFICIAL STATIONERY BE USED FOR PERSONAL CORRESPONDENCE, AND NO EMPLOYEE WITHIN FRIB. OUTSIDE OF THE OFFICE OF THE CHIEF, IS AUTHORIZED TO REPRESENT HIMSELF AS AN OFFICIAL OF CIG EXCEPT BY EXPRESS PERMISSION FROM THE OFFICE OF THE CHIEF.



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